



# Looking for work in the UK

## A short guide to finding a job in the UK

To find jobs, information and  
guidance visit:

- **European Job Mobility Portal**  
[www.eures.europa.eu](http://www.eures.europa.eu)
- **Directgov website**  
[www.direct.gov.uk](http://www.direct.gov.uk)
- **Jobseeker Direct telephone  
search**  
+44 (0) 845 606 0234
- **Job search in Northern Ireland**  
[www.jobcentreonline.com](http://www.jobcentreonline.com)

We strongly advise that you use  
these services to find work in the UK  
**before** you travel.

See the other side of this guide for  
some important things you must  
do when you get to the UK, and are  
about to start a job.

With support from the European  
Union



**jobcentreplus**

Department for  
Work and Pensions

## What do I need to do when I get to the UK?

### Get a National Insurance number

If you have just started or are  
about to start work, you will need a  
National Insurance number.  
Please telephone to arrange an  
interview on **0845 600 0643**

### Make sure you are being paid the National Minimum Wage

You should be paid a minimum of  
£5.93 per hour if you are aged 21  
years or over and working in the UK.  
The rate for workers aged 18 to 20  
is £4.92 per hour.

If you are not being paid this  
amount, you should contact the  
Pay and Work Rights Helpline on  
**0845 6000 678**

### Worker Registration Scheme

You may need to apply to the  
Worker Registration Scheme.

If you are from one of the following  
countries:

- Czech Republic
- Estonia
- Hungary
- Latvia
- Lithuania
- Poland
- Slovakia
- Slovenia

You should apply to register with the  
scheme as soon as you start a new  
job and within one month of starting  
a job. The fee is £90.

You can download a form and find  
out more information from the  
UK Border Agency website:

**[www.ukba.homeoffice.gov.uk/  
workingintheuk/eea/wrs/workers](http://www.ukba.homeoffice.gov.uk/workingintheuk/eea/wrs/workers)**

### Permission to Work for Romanian and Bulgarian citizens

Restrictions to citizens of Bulgaria  
and Romania:

**[www.ukba.homeoffice.gov.  
uk/workingintheuk/eea/  
bulgariaromania](http://www.ukba.homeoffice.gov.uk/workingintheuk/eea/bulgariaromania)**

**Accession State Customer Contact  
Centre: 0114 207 4074**

As at October 2010 calls to **0845** numbers from BT landlines should cost no  
more than 4 pence per minute with a 9 pence call set up charge.

You may have to pay more if you use another phone company or a mobile  
phone, or if you are calling from abroad. Calls from mobile phones can cost  
up to 40p per minute, so check with your service provider.

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